

Register for a CRA account

1. Gather your Documents:

When you register with a CRA user ID and password or a Sign-In Partner, you will need **ALL** of the following:

- ✓ Your Social Insurance Number (SIN)
- ✓ Your date of Birth
- ✓ Amounts you reported on your most recent tax return
 - The return must be the most recent return
 - It has to have been filed and Assessed

For faster access to your CRA account, you will also need a mobile device with a working camera and ONE of the following pieces of identification:

- Your Canadian Passport
- Your Canadian Driver's License
- Your Provincial or Territorial photo ID card

Have all your documents ready as the registration process will time-out after 18 minutes of inactivity.

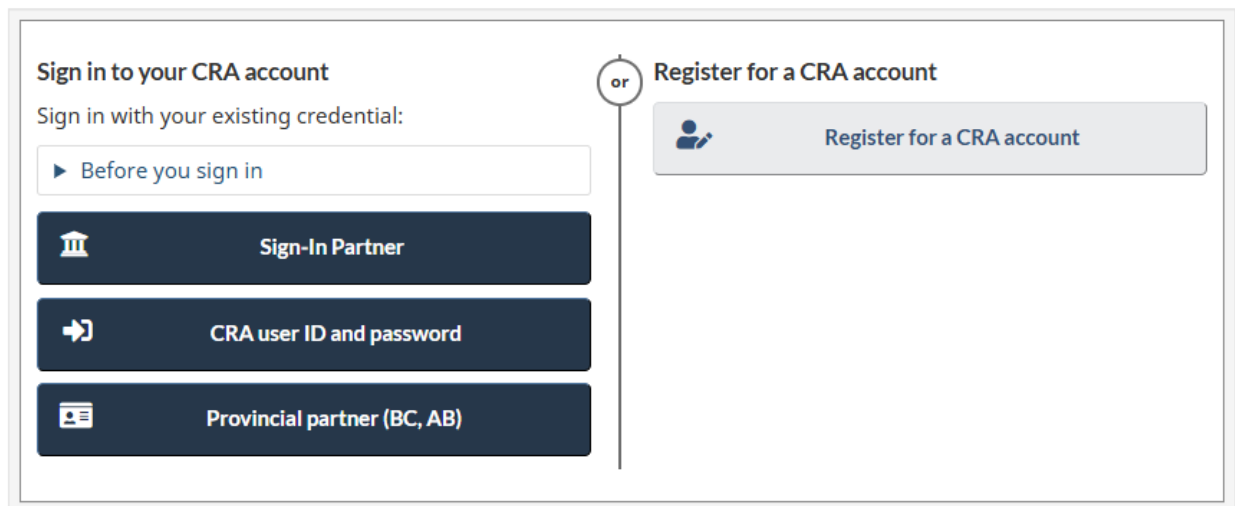
Access the Canada Revenue Agency (CRA) website using a mobile device, lap top, or desktop computer.

<https://www.canada.ca/en/revenue-agency.html>

Click on the green button “Sign in to a CRA account” to get started



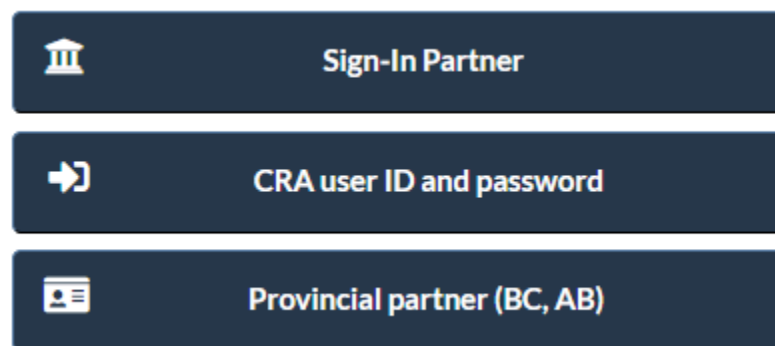
Click on the right button: Register for a CRA account



The screenshot shows a web interface for CRA account management. On the left, under the heading "Sign in to your CRA account", there is a sub-heading "Sign in with your existing credential:". Below this is a text input field with a placeholder "Before you sign in". Underneath the input field are three dark blue buttons with white icons and text: "Sign-In Partner" (with a building icon), "CRA user ID and password" (with a right-pointing arrow icon), and "Provincial partner (BC, AB)" (with a document icon). To the right of the sign-in options, separated by a vertical line and a small circle containing the word "or", is the "Register for a CRA account" section. It features a light gray button with a person icon and the text "Register for a CRA account".

2. Choose a Sign-in option to register with:

The option you register with will be the same option you use each time you sign in. Make a selection to begin:



This image is a close-up of the three sign-in options from the previous screenshot. It shows three dark blue buttons stacked vertically. The top button has a building icon and the text "Sign-In Partner". The middle button has a right-pointing arrow icon and the text "CRA user ID and password". The bottom button has a document icon and the text "Provincial partner (BC, AB)".

3. Verify your Identity:

You can use the document verification service to verify your identity immediately. Use a mobile device to take a real-time picture of yourself and an accepted identification document.

OR

A CRA security code will be sent to you by mail **within 10 business days.**

4. Enroll in multi-factor authentication (MFA)

With an authenticator app

You can use a third-party authenticator app to generate your time-based one-time passcode.

When prompted, use the app downloaded on your mobile or desktop device to either scan a QR code or manually enter the setup key provided by the CRA. The app can then be used to generate your one-time passcode.

or

By phone

You will need to provide at least one cell or landline number so we can send you a one-time [passcode by phone](#)[®]. You must enter this number to access your CRA account.

or

With a passcode grid

The system will generate a unique [passcode grid](#)[®] that you will need to save or print. You will use this grid every time you access your CRA account.

Your passcode grid will expire after 18 months. Make sure you sign in and generate a new one before the expiry date.

5. Complete your identity verification

Complete the verification option that you chose in step 2:

The online document verification service: Follow the instructions to complete this process on your mobile device.

OR

CRA security code: After you receive your CRA security code in the mail, sign in to your CRA account and enter your code before it expires.

Recommendations:

- Keep your user ID and Password in a safe place, for easy retrieval.
- Keep the security questions and answers you provided for future reference if needed as this will assist with password recovery if forgotten.

For guided instructions on the CRA website:

<https://www.canada.ca/en/revenue-agency/services/e-services/cra-login-services/register-cra-sign-in-services.html>

Once you have successfully registered for a CRA Online account



Government
of Canada

Gouvernement
du Canada

Canada Revenue Agency

CRA Sign in

* **User ID (required)**

[Forgot your user ID?](#)

* **Password (required)**

[Forgot your password?](#)

For more information on how your privacy is protected, refer to our [Personal Information Collection Statement](#).

Sign in

Exit

[Register](#) if you are a new user.

To [revoke or change your CRA user ID or password](#), or to [manage your security questions and answers](#), you must first sign in.

Once you have logged in, your main page will look like the screenshot below:



Government
of Canada

Gouvernement
du Canada

Canada Revenue Agency
My Account

NAVIGATION

[Overview](#)

[Profile](#)

[Tax returns](#)

[Accounts and payments](#)

[Benefits and credits](#)

[Savings and pension plans](#)

[Progress tracker](#)

[More services](#)

CORRESPONDENCE

[Mail](#)

[Submit documents](#)

[Connect with us](#)

Overview

As of May 5, 2025

[Tax returns](#)

Your **2024** return was assessed on **April 7, 2025**.

[Accounts and payments](#)

Income tax balance: **\$0.00**

[Statement of account](#)

[Benefits and credits](#)

No benefits and credits payments are currently expected.

[Apply for child benefits](#)

On this OVERVIEW page, you can access the following important links:

- **Tax Returns:** All filed tax returns going back 10 years
- **Accounts and Payments:** Tax balance if owing, you can click into this link to see the history of payments and refunds.
- **Mail:** Mail from CRA including **Notice of Assessment**, Reassessments, and other important tax communications. ***This is how CRA will communicate with you in 2025 and onward***

To update your contact information with CRA

It is important to keep your information up-to-date with CRA. Click on the **PROFILE** link to update your important information such as:

- ✓ Mailing Address
- ✓ Contact phone number
- ✓ Email address
- ✓ Marital Status
- ✓ Direct deposit information
- ✓ Child/Dependent information
- ✓ Language preference
- ✓ Authorized Representatives

Authorized Representatives: This is where it will list the accounting and tax firms and professionals that have authorization to access your CRA tax slips and file your taxes. Here you can add new authorized firms or professionals.

Clicking on SAVINGS AND PENSION PLANS

This link will take you to the page that shows your RRSP deduction limit for the year, any unused contributions, and limits for accounts like TFSA, FHSA, HBP, LLP Etc.